

**NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE
Baba Gang Nath Marg, Munirka, New Delhi-110067**

Walk-in-Interview

National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare (MoHFW) for promoting Health and Family Welfare Programmes in the country through Education & Training, Research & Evaluation, specialized services, consultancy and advisory service. This Institute has been appointed by MOHFW, as a Nodal Agency for Coordination of all the Activities in the country under the Centre of Health Informatics (CHI) for National Health Portal (NHP).

The pilot project of National Health Portal is approved for a period of two years. Under the above project, NIHFW has vacancies for the following posts on contractual basis.

1. Project Assistant (Public Health) – 2 Posts

Educational Qualification

A. Essential: MBBS / BDS / M.Sc (Nursing) / MPT.

B. Desirable: Content development for public health activities.

Job requirement: Responsibilities would involve developing and validating content for the National Health Portal.

Remuneration: Rs. 25,000/- per month (Consolidated)

Date of Interview: 22.4.2013

Registration: 9:30 AM to 10:30 AM

2. Project Assistant (Information Technology) – 2 posts

Educational Qualification

A. Essential: BE / BTech in Computer Sciences / Information Technology/ Electronics and Communications Engineering.

B. Desirable: IT experience and a commitment to learn new technology and good communication skills.

Job requirement: Responsibilities would involve implementing, monitoring and troubleshooting the technical infrastructure for the National Health Portal.

Remuneration: Rs. 25,000/- per month (Consolidated)

Date of Interview: 22.4.2013

Registration: 9:30 AM to 10:30 AM

3. Project Assistant (Mass Communication) – 2 Posts

Educational Qualification

- A. Essential: Graduate/Post-graduate qualifications in Journalism/Mass Communication/ Cognitive Sciences.
- B. Desirable: Content development for public health activities.
- Job requirement: Responsibilities would involve developing and validating content for the National Health Portal

Remuneration: Rs. 25,000/- per month (Consolidated)

Date of Interview: 23.4.2013

Registration: 9:30 AM to 10:30 AM

4. Project Assistant (Financial Management) – 1 Post

Educational Qualification

- A. Essential: PG Diploma in Financial Management or equivalent from a recognized Institute.
- B. Desirable: Financial management of web portals.
- Job requirement: Responsibilities would involve developing and implementing financial strategy for the National Health Portal.

Remuneration: Rs. 25,000/- per month (Consolidated)

Date of Interview: 23.4.2013

Registration: 9:30 AM to 10:30 AM

NOTE:

1. Upper age limit – 40 years (as on the date of Interview)
2. Age limit can be relaxed upto five years for exceptional candidates on the recommendation of the Selection Committee
3. Candidates are required to fill up their resume in the enclosed proforma along with all the testimonials. They are also required to bring their originals at the time of Interview for verification.
4. Appointment will be initially for a period of one year, extendable further based upon performance and subject to project continuation.
5. Place of duty will be at NIHF, New Delhi. The work will require extensive traveling to various districts of India.

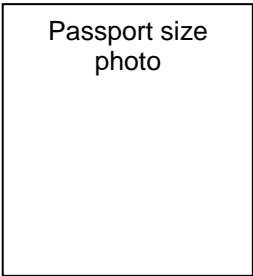
Interested candidates may appear for Walk-in-Interview at National Institute of Health and Family Welfare, Baba Gang Nath Marg, Munirka, New Delhi – 110 067 on the said date and time mentioned against each post.

DIRECTOR

**NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE
Baba Gang Nath Marg, Munirka, New Delhi-110067**

S.No. (To be filled by office): _____

1. Name of the post applied for : _____
2. Name of the candidate in full : _____
3. Father's Name : _____
4. Address for correspondence : _____
- With mobile phone and e-mail : _____



5. Date of birth and present age : _____
6. Category (Gen./SC/ST/OBC/PH/EX.SM): _____
7. Nationality : _____
8. Educational & Professional Qualifications (Graduation onwards) *

S. No.	Examination passed	Board/ Institute/ University	Year	Division	Subjects

9. Details of employment * :

Post held	Name of Deptt. / Section	From	To	Nature of duties performed

* Attach a separate sheet, if necessary

10. Any other relevant information :
(Attach a separate sheet, if necessary)

11. References *

i) Name, designation and Address of referee: _____

Contact Number/Email _____

ii) Name, designation and Address of referee _____

Contact Number/Email _____

iii) Name, designation and Address of referee _____

Contact Number/Email _____

*** It is mandatory to give details of three referees**

Signature of the applicant

Address _____

Phone Number _____

E-mail _____

Date _____

Place _____

TO BE FILLED IN BY THE EMPLOYER

Certified that the particulars furnished by Sh/Smt/Kum _____ who is working as _____ in the office of _____ are correct and no vigilance case is pending or contemplated against him/her.

Signature with Designation
& Office Seal

Date: